

# California Department of Technology AT&T CALNET

Service Level Agreements (SLA)

Category 18 – Legacy Communications



#### **Stop Clock Conditions**

Only the following conditions shall be allowed to stop the duration for the Service Level Agreements. The Contractor shall document the durations using the Stop Clock Condition (SCC) listed in Table 18.5.7 which must include start and stop time stamps in the Contractor's Trouble Ticket Reporting Tool (SOW Business Requirements Section L.10.4) or Customer provisioning Service Request for each application of an SCC.

The Contractor shall not consider "cleared while testing" or "no trouble found" as an SCC.

Note: The Glossary (SOW Appendix A) defines term "End-User" as the "individual within an Entity that is receiving services and/or features provided under the Contract."

Table 18.5.7 – Stop Clock Conditions (SCC)

#	Stop Clock Condition (SCC)	SCC Definition
1	END-USER REQUEST	Periods when a restoration or testing effort is delayed at the specific request of the End-User. The SCC shall exist during the period the Contractor was delayed, provided that the End-User's request is documented and time stamped in the Contractor's trouble ticket or Service Request system and shows efforts are made to contact the End-User during the applicable Stop Clock period.
2	OBSERVATION	Time after a service has been restored but End-User requests ticket is kept open for observation. If the service is later determined by the End-User to not have been restored, the Stop Clock shall continue until the time the End-User notifies the Contractor that the service has not been restored.
3	END-USER NOT AVAILABLE	Time after a service has been restored but End-User is not available to verify that the service is working. If the service is later determined by the End-User to not have been restored, the Stop Clock shall apply only for the time period between the Contractor's reasonable attempt to notify the End-User that the Contractor believes the service has been restored and the time the End-User notifies the Contractor that the service has not been restored.
4	WIRING	Restoration cannot be achieved because the problem has been isolated to wiring that is not maintained by the Contractor or any of its Subcontractors or Affiliates. If it is later determined the wiring is not the cause of failure, the SCC shall not apply.
5	POWER	Trouble caused by a power problem outside of the responsibility of the Contractor.
6	CUSTOMER PROVISIONING DELAY	Delays to Provisioning caused by lack of Customer's building entrance Facilities, conduit structures that are the Customer's responsibilities or Extended demarcation wiring. If the Service Providing Contractor has



#	Stop Clock Condition (SCC)	SCC Definition			
		been contracted by the Customer for extended demarcation, this SCC shall not apply to missed dates/times. The Customer Provisioning Delay SCC is restricted to Provisioning SLAs only.			
7	ACCESS	Limited access or contact with End-User provided the Contractor documents in the trouble ticket several efforts to contact End-User for the following:			
		a. Access necessary to correct the problem is not available because access has not been arranged by site contact or End-User representative;			
		b. Site contact refuses access to technician who displays proper identification;			
		c. The Customer provides incorrect site contact information which prevents access, provided that the Contractor takes reasonable steps to notify End-User of the improper contact information and takes reasonable steps to obtain the correct information; or,			
		d. Site has limited hours of business that directly impacts the Contractor's ability to resolve the problem.			
8	STAFF	Any problem or delay to the extent caused by End-User's staff that prevents or delays the Contractor's resolution of the problem. In such event, the Contractor shall make a timely request to End-User staff to correct the problem or delay and document in trouble ticket.			
9	APPLICATION	End-User software applications that interfere with repair of the trouble.			
10	СРЕ	Repair/replacement of CPE not provided by the Contractor if the problem has been isolated to the CPE. If determined later that the CPE was not the cause of the service outage, the CPE SCC will not apply.			
11	NO RESPONSE	Failure of the trouble ticket originator or responsible End-User to return a call from the Contractor's technician for on-line close-out of trouble tickets after the service has been restored as long as the Contractor can provide documentation in the trouble ticket substantiating the communication from the Contractor's technician.			
12	MAINTENANCE	An outage directly related to any properly performed scheduled maintenance or upgrade scheduled for CALNET Legacy 4 service. Any such stop clock condition shall not extend beyond the scheduled period of the maintenance or upgrade. SLAs shall apply for any maintenance caused outage beyond the scheduled maintenance period. Outages occurring during a scheduled maintenance or			



#	Stop Clock Condition (SCC)	SCC Definition
		upgrade period and not caused by the scheduled maintenance shall not be subject to the Maintenance SCC.
13	THIRD PARTY	Any problem or delay caused by a third party not under the control of the Contractor, not preventable by the Contractor, including, at a minimum, cable cuts not caused by the Contractor. The Contractor's Affiliates and/or Subcontractors shall be deemed to be under the control of the Contractor with respect to the equipment, services, or Facilities to be provided under this Contract.
14	FORCE MAJEURE	Force Majeure events, as defined in the PMAC General Provisions - Telecommunications, Section 28, Force Majeure.



#### **18.5.8** Technical Service Level Agreements

The Contractor shall provide and manage the following Technical SLAs.

#### 18.5.8.1 Met Appointments (M-S)

**SLA Name:** Met Appointments

**Definition:** Service Availability will be determined on a percentage basis of met appointments (technician dispatches) verses missed appointments.

Measurement Process: Monthly Average Percentage by service type:

The sum of all individual service appointments met in the measurement period divided by the sum of all individual appointments made in that measurement period equals the monthly average.

#### Service(s):

Integrated Services Digital Network (ISDN) Basic Rate Interface (BRI) (18.3.1.2)

#### **Objectives:**

	Basic (B)	Standard (S)	Premier (P)	Bidder's Objective Commitment (B, S or P)
ISDN BRI	85.0%	90.0%	99.5%	S

Per Occurrence: CALNET CMO Escalation Process

#### **Monthly Aggregated Measurements:**

First month to fail to meet the committed SLA objective shall result in a 15% rebate of the TMRC and three (3) Business Days of the Average Daily Usage Cost (ADUC) (if applicable) for all missed appointments.

## Rights and Remedies

Next consecutive month to fail to meet the committed SLA objective shall result in a 25% rebate of TMRC and five (5) Business Days of the ADUC (if applicable) for all missed appointments.

Each additional consecutive month to fail to meet the committed SLA objective shall result in a fifty percent (50%) rebate of the TMRC and ten (10) Business Days of the ADUC (if applicable) for all missed appointments.



#### 18.5.8.2 Catastrophic Outage 1 (CAT 1) (M-S)

**SLA Name:** Catastrophic Outage 1 (CAT 1)

**Definition:** The total loss of service at a single address based on a common cause resulting in the failure of ten (10) or more circuits or 100 or more voice lines or voice mail boxes.

Measurement Process: The Outage Duration begins when a network alarm is received by the Contractor from an outage-causing event or the opening of a trouble ticket by a Customer, or the Contractor, whichever occurs first. The Contractor shall open a trouble ticket for each service (Circuit ID or Service ID) affected by the common cause. Each End-User service is deemed out of service from the first notification until the Contractor determines the End-User service (Circuit ID or Service ID) is restored minus SCC. Any service reported by a Customer as not having been restored shall have the outage time adjusted to the actual restoration time.

#### Service(s):

Business Access Lines (18.2.3)	
Central Office Exchange Services (18.2.4)	IntraLATA Local Calling (18.2.6)
Central Office Trunk Service (18.2.5)	Voice Mail Services (18.2.7)

#### Objective(s):

The objective restoral time shall be:

	Basic (B)	Standard (S)	Premier (P)	Bidder's Objective Commitment (B, S or P)
Business Access Lines	≤ 3 hours	≤ 2 hours	≤1 hour	S
Central Office Exchange Services	≤ 3 hours	≤ 2 hours	≤1 hour	S
Central Office Trunk Service	≤ 3 hours	≤ 2 hours	≤1 hour	S
IntraLATA Local Calling	≤ 3 hours	≤ 2 hours	≤1 hour	S
Voice Mail Services	≤ 3 hours	≤ 2 hours	≤1 hour	S

## Rights and Remedies

**Per Occurrence:** 100 percent (100%) of the TMRC and ten (10) Business Days of the ADUC for each End-User service not meeting the committed objective for each CAT 1 fault.

Monthly Aggregated Measurements: N/A



#### 18.5.8.3 Catastrophic Outage 2 (M-S)

SLA Name: Catastrophic Outage 2 (CAT 2)

**Definition:** A total failure of a service type in a central office (or equivalent facility), or a backbone failure or failure of any part of the Equipment that supports the backbone that causes a service failure.

Measurement Process: The Outage Duration begins when a network alarm is received by the Contractor from the outage-causing event or the opening of a trouble ticket by the Customer or Contractor, whichever occurs first. Upon notification from the Customer or network alarm, the Contractor shall compile a list for each End-User service affected by the common cause for tracking and reporting of the SLA rights and remedies. Outage Duration shall be measured on a per-End-User service (Circuit ID or Service ID) basis from information recorded from the network equipment/system or a Customer reported trouble ticket. Each End-User service (Circuit ID or Service ID) is deemed out of service from the first notification until the Contractor determines the End-User service is restored. Any End-User service reported by the End-User/Customer as not having been restored shall have the outage time adjusted to the actual restoration time.

#### Service(s):

Business Access Lines (18.2.3)		
Central Office Exchange Services (18.2	.4)	Central Office Trunk Service (18.2.5)
Integrated Services Digital Network (IS Rate Interface (BRI) (18.3.1.2)	DN) Basic	IntraLATA Local Calling (18.2.6)
,	DN) Basic	IntraLATA Local Calling (18.2.6)

Central Office Exchange Voice Mail Services (18.2.7)

#### Objective(s):

The objective restoral time shall be:

	Basic (B)	Standard (S)	Premier (P)	Bidder's Objective Commitment (B, S or P)
Business Access Lines	≤1 hour	≤ 30 minutes	≤ 15 minutes	Р
Central Office Exchange Services	≤1 hour	≤ 30 minutes	≤ 15 minutes	Р
Central Office Trunk Service	≤ 1 hour	≤ 30 minutes	≤ 15 minutes	Р
ISDN BRI	≤ 1 hour	≤ 30 minutes	≤ 15 minutes	Р
IntraLATA Local Calling	≤ 1 hour	≤ 30 minutes	≤ 15 minutes	Р
Voice Mail	≤ 1 hour	≤ 30 minutes	≤ 15 minutes	Р

#### Per Occurrence:

## Rights and Remedies

100 percent (100%) of the TMRC and ten (10) Business Days of the ADUC for each End-User service not meeting the committed per occurrence objective for a single CAT 2 fault.

Monthly Aggregated Measurements: N/A

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#### 18.5.8.4 Catastrophic Outage 3 (M-S)

**SLA Name:** Catastrophic Outage 3 (CAT 3)

**Definition:** The total loss of more than one (1) service type in central office, or the loss of any service type on a system wide basis.

Measurement Process: The Outage Duration begins when a network alarm is received by the Contractor from an outage-causing event or the opening of a trouble ticket by the Customer or the Contractor, whichever occurs first. Upon notification from the Customer or network alarm, the Contractor shall open a trouble ticket and compile a list for each End-User service (Circuit ID or Service ID) affected by the common cause for tracking and reporting of the SLA rights and remedies. Outage Duration shall be measured on a per-End-User service (Circuit ID or Service ID) basis from information recorded from the network equipment/system or trouble ticket. Each End-User service (Circuit ID or Service ID) is deemed out of service from the first notification until the Contractor determines the End-User service is restored. Any End-User service reported by the End-User/Customer as not having been restored shall have the outage time adjusted to the actual restoration time.

#### Service(s):

• •	
Business Access Lines (18.2.3)	
Central Office Exchange Services (18.2.4)	Central Office Trunk Service (18.2.5)
Integrated Services Digital Network (ISDN) Basic Rate Interface (BRI) (18.3.1.2)	IntraLATA Local Calling (18.2.6)
Central Office Exchange Voice Mail (18.2.7)	

#### Objective(s):

The objective restoral time shall be:

	Basic (B)	Standard (S)	Premier (P)	Bidder's Objective Commitment (B or P)
Business Access Lines	≤ 30 minutes	N/A	≤ 15 minutes	Р
Central Office Exchange Services	≤ 30 minutes	N/A	≤ 15 minutes	Р
Central Office Trunk Service	≤ 30 minutes	N/A	≤ 15 minutes	Р
ISDN BRI	≤ 30 minutes	N/A	≤ 15 minutes	Р
IntraLATA Local Calling	≤ 30 minutes	N/A	≤ 15 minutes	Р
Voice Mail	≤ 30 minutes	N/A	≤ 15 minutes	Р

#### Per Occurrence:

### Rights and Remedies

100 percent 100%) of the TMRC and ten (10) Business Days of the ADUC for each service (Circuit ID or Service ID) not meeting the committed objective for each Cat 3 fault.

Monthly Aggregated Measurements: N/A



#### 18.5.8.5 Excessive Outage (M-S)

**SLA Name:** Excessive Outage

**Definition:** Any failure that prevents full functionality of the service that remains unresolved for more than the committed objective level.

**Measurement Process:** This SLA is based on trouble ticket Unavailable Time. The circuit or service is not fully functional during the time the trouble ticket is reported as opened until restoration of the service, minus SCC. If the Customer reports a partial or complete service that is not fully functional and remains unresolved after the closure of the trouble ticket by the Contractor, the Unavailable Time shall be adjusted to the actual restoration time.

#### Service(s):

Business Access Lines (18.2.3)	
Central Office Exchange Services (18.2.4)	Central Office Trunk Service (18.2.5)
ISDN BRI (18.3.1.2)	IntraLATA Local Calling (18.2.6)
Central Office Exchange Voice Mail (18.2.7)	

#### **Objectives:**

#### The Unavailable Time objective shall not exceed:

	Basic (B)	Standard (S)	Premier (P)	Bidder's Objective Commitment (B, S or P)
Business Access Line	16 hours	12 hours	8 hours	S
Central Office Exchange Services	16 hours	12 hours	8 hours	S
Central Office Trunk Service	16 hours	12 hours	8 hours	S
ISDN BRI	16 hours	12 hours	8 hours	S
IntraLATA Local Calling	16 hours	12 hours	8 hours	S
Voice Mail	16 hours	12 hours	8 hours	S

# Rights and Remedies

**Per Occurrence:** 100 percent (100%) of the TMRC and ten (10) Business Days of the ADUC for each service (Circuit ID or Service ID) out of service for a period greater than the committed objective level.

Upon request from the Customer or the CALNET CMO, the Contractor shall provide a briefing on the excessive outage restoration.

Monthly Aggregated Measurements: N/A



#### 18.5.8.6 Mean Time to Repair (M-S)

SLA Name: Mean Time to Repair

**Definition:** The mean time a CALNET Legacy 4 service is not fully functional and available for use each calendar month.

**Measurement Process:** The service (Circuit ID or Service ID) is not fully functional during the time the Customer reported trouble ticket is recorded as open in the Contractor's trouble ticket system, minus SCC. Any service (Circuit ID or Service ID) reported by the End-User/Customer as not having been restored shall have the outage time adjusted to the actual restoration time. The mean shall be derived as the sum of the total trouble ticket duration hours per calendar month, per service type, divided by the number of tickets per calendar month, per service type.

#### Service(s):

``	
Business Access Line (18.2.3)	Central Office Exchange Services (18.2.4)
Central Office Trunk Service (18.2.5)	IntraLATA Local Calling (18.2.6)
Voice Mail Services (18.2.7)	

#### Objective(s):

The objective restoral time shall be:

	Basic (B)	Standard (S)	Premier (P)	Bidder's Objective Commitment (B, S or P)
Business Access Line	10 hours	6 hours	4 hours	S
Central Office Exchange Services	10 hours	6 hours	4 hours	S
Central Office Trunk Service	10 hours	6 hours	4 hours	S
IntraLATA Local Calling	10 hours	6 hours	4 hours	S
Voice Mail	10 hours	6 hours	4 hours	S

Per Occurrence: N/A

#### **Monthly Aggregated Measurements:**

# Rights and Remedies

Fifteen percent (15%) of the TMRC and two (2) Business Days of the ADUC per occurrence if the mean average fails to meet the committed monthly objective. Next consecutive month to fail to meet the committed SLA objective shall result in a twenty-five percent (25%) rebate of the TMRC and two (2) Business Days of the ADUC per occurrence.

Additional consecutive months to fail to meet the committed SLA objective shall result in a fifty percent (50%) rebate of the TMRC and two (2) Business Days of the ADUC per occurrence.



#### 18.5.8.7 Notification

SLA Name: Notification

#### **Definition:**

The Contractor notification to the CALNET CMO and designated stakeholders in the event of a CAT 2 or CAT 3 failure, terrorist activity, threat of natural disaster, or actual natural disaster which results in a significant loss of telecommunication services to CALNET Legacy 4 End-Users or has the potential to impact services in a general or statewide area. The State understands initial information requiring the nature of the outage may be limited.

#### **Measurement Process:**

The Contractor shall adhere to the Network Outage Response requirements (SOW Business Requirements Section L.3.3, *Network Outage Response*) and notify the CALNET CMO and designated stakeholders for all CAT 2 and CAT 3 Outages or for network outages resulting in a significant loss of service. Notification objectives will be based on the start time of the outage failure determined by the opening of a trouble ticket or network alarm, whichever occurs first. For events based on information such as terrorist activity or threat of natural disaster, the Contractor shall notify the CALNET CMO and designated stakeholder when information is available for dissemination to the Customers.

#### Service(s): All services

#### Objectives:

Within 60 minutes of the above mentioned failures' start time, the Contractor shall notify the CALNET CMO and designated stakeholders using a method defined in SOW Business Requirements Section L.3.3, *Network Outage Response*.

At 60 minute intervals, updates shall be given on the above mentioned failures via the method defined in SOW Business Requirements Section L.3.3, *Network Outage Response*.

This objective is the same for Basic, Standard and Premier commitments.

Rights and	Per Occurrence: Senior Management Escalation
	Monthly Aggregated Measurements: N/A



#### 18.5.8.8 Provisioning (M-S)

**SLA Name:** Provisioning

**Definition:** Provisioning shall include new services, moves, adds and changes, completed by the Contractor on or before the due dates. The Provisioning SLA shall be based on committed installation intervals established in this SLA or due dates negotiated between the Customer and the Contractor documented on the Contractor's order confirmation notification or Contracted Service Project Work SOW in accordance with SOW Business Requirements Section L.2.5.4 #6, *Provisioning and Implementation*. The Contractor shall meet the committed interval dates or due date negotiated with the Customer. If the Customer agrees to a negotiated due date, the negotiated due date supersedes the committed interval. At the Customer's discretion, if the scope of the Service Request(s) meets the Coordinated or Managed Project criteria, negotiated due dates will be established and documented in the Project Timeline per SOW Business Requirements Section B.8, *Contracted Service Project Work*.

Provisioning SLAs have two (2) objectives:

Objective 1: Individual service installation; and,

Objective 2: Successful Install Monthly Percentage by service type.

#### **Measurement Process:**

Objective 1: Individual Service Installations: Install intervals are based on the committed installation intervals established in this SLA or due dates negotiated between the Customer and the Contractor. This objective requires the Contractor to meet the due date for each individual service installation. This includes individual circuit/service/seat level installations for Coordinated and Managed Projects.

Objective 2: Successful Install Monthly Percentage per Service Type: The Contractor shall sum all individual installations per service, as listed below, meeting the objective in the measurement period and divide by the sum of all individual service installations due per service in the measurement period and multiply by 100 to equal the percentage of service installations completed on time. The Contractor must meet or exceed the objective below in order to avoid the rights and remedies.

Service(Features must be installed in conjunction with the service except when listed below)	Committed Interval Days	Coordinated/Managed Project
Business Access Lines (18.2.3)	5	Contracted Service Project Work
Central Office Exchange Services (includes station cabling) (18.2.4)	5	Contracted Service Project Work
Central Office Trunk Service and Features (18.2.5)	20	Contracted Service Project Work
Extended Demarcation Wiring Services (18.4.2)	Customer negotiated date	Contracted Service Project Work
ISDN Basic Rate ISDN (BRI) (18.3.1.2)	20	Contracted Service Project Work
IntraLATA Local Calling (18.2.6)	5	Contracted Service Project Work



Station Cabling Services (18.4.3)	Customer negotiated date	Contracted Service Project Work
Voice Mail Services (18.2.7) per box	10	Contracted Service Project Work
Expedite (all applicable services)	5	Contracted Service Project Work

#### Objective(s):

Objective 1: Individual service installation: Service provisioned on or before the due date per installation Service Request.

Objective 2: Monthly Average percent by service type:

	Basic (B)	Standard (S)	Premier (P)	Bidder's Objective Commitment (B, S or P)
Business Access Lines	N/A	≥ 90%	≥ 95%	S
Central Office Exchange Services	N/A	≥ 90%	≥ 95%	S
Central Office Trunk Service	N/A	≥ 90%	≥ 95%	S
Extended Demarcation Wiring Services	N/A	≥ 90%	≥ 95%	S
ISDN BRI	N/A	≥ 90%	≥ 95%	S
IntraLATA Local Calling	N/A	≥ 90%	≥ 95%	S
Station Cabling Services	N/A	≥ 90%	≥ 95%	S
Voice Mail	N/A	≥ 90%	≥ 95%	S
Expedite	N/A	≥ 90%	≥ 95%	S

#### Per Occurrence:

Objective 1: Individual service installations: fifty percent (50%) of installation fee credited to the Customer for any missed committed objective.

## Rights and Remedies

#### **Monthly Aggregated Measurements:**

Objective 2: 100 percent (100%) of the installation fee credited to the Customer for all service installations (per service type) that did not complete within the committed objective during the month if the Successful Install Monthly Percentage is below the committed objective.



#### 18.5.8.9 Time to Repair (TTR) (M-S)

SLA Name: Time to Repair (TTR)

**Definition:** Any failure that prevents full functionality of the service that remains unresolved for more than the committed objective level.

**Measurement Process:** This SLA is based on trouble ticket Unavailable Time per service (Circuit ID or Service ID). The circuit or service is not fully functional during the time the trouble ticket is reported as opened until restoration of the service, minus SCC. If the Customer reports a service that is not fully functional and remains unresolved after the closure of the trouble ticket by the Contractor, the Unavailable Time shall be adjusted to the actual restoration time. This SLA is applied per occurrence.

#### Service(s):

Integrated Services Digital Network (ISDN) Basic Rate Interface (BRI) (18.3.1.2)

#### Objective(s):

The Unavailable Time objective shall not exceed:

	Basic (B)	Standard (S)	Premier (P)	Bidder's Objective Commitment (B or S)
ISDN BRI	6 hours	4 hours	N/A	S

# Rights and Remedies

**Per Occurrence:** Twenty-five percent (25%) of the TMRC and three (3) Business Days ADUC, when applicable, per occurrence for each service (Circuit ID or Service ID) out of service for a period greater than the committed objective level.

Monthly Aggregated Measurements: N/A



#### 18.5.8.10 Time to Repair (TTR) – IntraLATA Local Calling (M-S)

SLA Name: Time to Repair (TTR) - IntraLATA Local Calling

**Definition:** Any failure that prevents full functionality of the service that remains unresolved for more than the committed objective level.

**Measurement Process:** This SLA is based on trouble ticket Unavailable Time per service (Circuit ID or Service ID). The circuit or service shall be considered not fully functional during the time the trouble ticket is recorded as open until restoration of the service, minus SCC If the Customer reports a service that is not fully functional and remains unresolved after the closure of the trouble ticket by the Contractor, the Unavailable Time shall be adjusted to the actual restoration time. This SLA is applied per occurrence.

#### Service(s):

IntraLATA Local Calling (18.2.6)

#### Objective(s):

The Unavailable Time objective shall not exceed:

Local Toll Calling	Basic (B)	Standard (S)	Premier (P)	Bidders Objective Commitment (B or S)
1 to 25 End-Users	9 hours	7 hours	N/A	S
26 to 50 End-Users	9 hours	6 hours	N/A	S
Greater than 50 End- Users	8 hours	5 hours	N/A	S

# Rights and Remedies

**Per Occurrence:** Three (3) Business Days ADUC for each service (Circuit ID or Service ID) out of service for a period greater than the committed objective level.

Monthly Aggregated Measurements: N/A